

# The HKCCCU Logos Academy

**Logos Academy, founded on the Truth of the Bible, is a Direct Subsidy Scheme school which runs its primary and secondary curricula in a through-train mode.**

We are now inviting high caliber candidates to apply for the following post:

## **Programming Officer (IT Department) (REF: LA-2324-NT-ITPO)**

### **Job Responsibilities:**

- Provides quality services to support all central information systems in support of teaching, learning, and administration;
- Familiarise with the school's Learning Management Systems (LMSs) to provide technical assistance and support to teachers and students;
- Develop and maintain simple in-house programs, ensuring their reliability and efficiency;
- Analyse user requirements, prepare documentations on functional and/ or technical specifications;
- Carry out software testing and debugging to identify and resolve any issues or bugs;
- Provide IT support to staff and students on the usage of application software; and
- Provide daily support operations, including troubleshooting hardware and software issues, maintaining computer systems, and resolving technical problems efficiently.

### **Requirements & Qualifications:**

- Bachelor's degree holder;
- With 2-4 years of relevant working experience is preferred; and
- Good command of written and spoken English and Chinese (Mandarin and Cantonese).

Online application: -

Please visit school website <https://www.logosacademy.edu.hk/en/category/news/recruitment/> for details and online application.

*(All personal data collected will be treated in strict confidential and solely used for recruitment purpose.  
All unsuccessful applications will be destroyed upon completion of the recruitment exercise.)*