

HKCCCU Logos Academy Homework Policy

Homework is an important component of the learning process. It serves to reinforce and consolidate the work covered in lessons, help teachers acquire a full understanding of the effectiveness of learning and form the basis of direct individualized feedback from teachers to students. Thus, it makes a significant contribution to the enhancement of learning effectiveness. As such, homework assignments including long-term projects become effective formative assessment tools and often contribute towards the continuous marks in many subjects. More importantly, it helps students develop important values such as responsibility and habits of self-learning, self-discipline and self-management. It is an indispensable means of developing students into independent learners who are capable of learning to learn. Toward these ends, students are given appropriate amounts of homework assignments regularly. Students are expected to be responsible for managing their time effectively in order to cope with the daily homework as well as other assignments such as long-term projects. The following is a summary of our homework policy.

A. Objectives

- To make effective use of homework for extending and consolidating students' learning outside the classroom.
- To set an appropriate amount of meaningful homework for cultivating students' responsibility, confidence, learning habits and independent learning capabilities.
- To inform parents of their children's learning progress at school so that the parents can provide timely support if desired, especially for students of Primary Division.

B. Primary Division (FS1 to DS3)

[i] Proposed Homework Load

Monday - Thursday

Level	Minutes Assigned on Homework (per day)				
	Chinese	English	Maths	Science, Social Studies and other subjects	Total
FS1**	10	10	10	15	Not exceed 45
FS2	10	10	15	15	Not exceed 50
DS1	15	15	20	15	Not exceed 65
DS2	15	15	20	15	Not exceed 65
DS3	20	15	20	15	Not exceed 70

** FS1: Term 3 onwards

(Friday) for homework across weekend

Level	Minutes Assigned on Homework (for weekend)				
	Chinese	English	Maths	Science, Social Studies and other subjects	Total
FS1**	10	10	10	30	Up to 60
FS2	10	10	15	60	Up to 95
DS1	15	15	20	60	Up to 110
DS2	15	15	20	60	Up to 110
DS3	20	15	20	60	Up to 115

** FS1: Term 3 onwards

[ii] **Operation**

1. The above assigned homework load is applicable for regular teaching days and mainly for teachers' internal use only.
2. The time suggested is applicable for students of average ability. It is expected that the actual time required to complete homework will be varied due to students' diversity.
3. Chinese, English and Mathematics teachers must give homework every day.
4. Subject teachers should reserve a few minutes for students to finish the homework log before lesson ends.
5. Teachers should design meaningful homework for extending and consolidating students' learning after classes.
6. It is recommended that subjects other than Chinese, English and Math should require students to hand in homework on Monday mornings or the next day morning, but not during lessons.
7. Self-study period: students are allowed to do homework during the last period (from 3:30pm to 4:05pm) from Monday to Thursday.

C. Secondary Division (DS4 to MS4)

[i] **Proposed Homework Load**

DS4 & DS5

Monday – Saturday (6 days of homework per week)

Total Time Recommended for Homework per week (minutes)						Average (per day)
Chinese	English	Maths	Science	Social Studies	Other Subjects	
120	120	120	60	60	60	90

MS level

Monday – Saturday (6 days of homework per week)

Level	Total Time Recommended for Homework per week (minutes)					Average (per day)
	Chinese	English	Maths	Liberal Studies	Electives	
MS1	120	120	120	60	60 x 5	120
MS2	120	120	120	90	90 x 3	120
MS3	Recommendation : 900					150
MS4	Assignments should be given according to teachers' professional judgment, with required tasks from external examination, e.g. SBA, IES, IA, EE, etc., students' revision time, frequency of tests, etc. taken into consideration.					

[ii] **Operation**

1. The above assigned homework load is applicable for regular teaching days and mainly for teachers' internal use only.
2. The time suggested is applicable for students of average ability. It is expected that the actual time required to complete homework will be varied due to students' diversity.

3. In case no appropriate written homework can be given, some alternative forms of meaningful homework should be given, such as pre-reading, flipped learning, etc. The homework given should be meaningful and specific.
4. To make good use of limited teaching time, homework should not be done/finished during lesson time. Homework should be done at home.
5. Homework given for long holidays is subject to teachers' professional judgment.
6. Homeroom teachers will build up a good homework collection routine with students.
7. Students who fail to submit quality homework on time will be required to attend Homework Make-up Classes.